

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**August 7-8, 1961**

**For the confidential information  
of the Board of Trustee**

The 1961 summer meeting of the University Board of Trustees was held at the Jackson Lake Lodge on August 7-8. When President Hansen called the meeting to order at 10:10 a.m. on August 7, the following members were present: Hansen, Laird, Reed, Jones, Brough, Newton, Chamberlain, Peck, McIntire, Sullivan, and McCracken and, ex officio, Linford and Humphrey. Absent were Mrs. Bush and, ex officio, Governor Gage.

Mr. McIntire stated that, according to the minutes of the May meeting, at which he had not been present, he had been appointed Chairman of the Physical Plant and Equipment Committee replacing Mr. Newton. He added that he felt Mr. Newton should continue as Chairman. After some discussion, it was moved by Mr. Reed, seconded by Mr. McCracken, and carried that the Committee select its own Chairman.

Mr. Sullivan moved that the minutes of the May meeting of the Board be approved as written. Mr. Brough seconded the motion and it was carried.

Mr. McIntire moved that a dinner for the Trustees and their guests be arranged for the evening of August 8. Mr. Laird seconded the motion and it was carried. It was agreed that Mr. and Mrs. Raymond Lillie should be invited to the dinner as guests. Mr. Brough was asked to make necessary arrangements for the dinner.

Dr. Humphrey reported that both Ross and Knight Halls had been filled for the fall semester, each with waiting lists, and that some assignments had also been made in Hoyt Hall. He added that he thought all the girls' dormitories would be filled to capacity during the fall semester.

CHAIRMANSHIP OF  
COMMITTEE ON  
PHYSICAL PLANT  
AND EQUIPMENT

APPROVAL  
OF MINUTES

TRUSTEES'  
DINNER

RESERVATIONS  
FOR GIRLS'  
DORMITORIES

Following careful consideration of the various recommendations made by President Humphrey for appointments to fill positions on the University faculty, Mr. Brough moved, Mr. Chamberlain seconded, and it was carried that the appointments be approved as follows:

1. Mr. Arlowe D. Hulett, transferred from the position of Assistant County Agent in Lincoln County to that of County Agent in Weston County, effective July 1, 1961, at a salary rate of \$7,044 on a twelve-month basis.

2. Mr. Dick G. Hiser, transferred from the position of Assistant County Agent in Carbon County to a similar position in Lincoln County, effective July 1, 1961, and, effective September 15, 1961, a further transfer to the position of Acting County Agent in Lincoln County, at a salary rate of \$5,844 on a twelve-month basis.

3. Mr. Don L. Chadwick as Assistant County Agent in Lincoln County, effective September 1, 1961, at an annual salary rate of \$5,004 for the period September 1, 1961 through May 31, 1962.

4. Mr. Eugene E. Inloes as Assistant County Agent in Carbon County, effective July 1, 1961, at a salary rate of \$5,232 on a twelve-month basis.

5. Mr. Gordon G. Smith, transferred from the position of Assistant County Agent in Natrona County to the position of County Agent in Albany County, effective August 14, 1961, at a salary rate of \$6,480 on a twelve-month basis.

6. Mr. Donald Keith Rolston as Assistant County Agent in Natrona County, effective August 21, 1961, at a salary rate of \$6,048 on a twelve-month basis.

7. Mr. Wesley J. Seamands, transferred from the position of County Agent in Albany County to that of Extension Agronomist, with the rank of Assistant Professor, effective July 24, 1961, at a salary rate of \$8,484 on a twelve-month basis.

APPOINTMENTSHulettHiserChadwickInloesSmithRolstonSeamands

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|--|-------------------|
| 8. <u>Mr. Ronald Joseph Rose</u> as Supply Instructor in Poultry, effective September 1, 1961, at a salary rate of \$5,808 on a twelve-month basis.  | <u>Rose</u>       |
| 9. <u>Mr. Clifford A. A. Graham</u> as Supply Instructor in Wool, effective July 17, 1961, at a salary rate of \$6,000 on a twelve-month basis.  | <u>Graham</u>     |
| 10. <u>Mr. Louis R. Richardson</u> as Supply Instructor in Plant Science, effective September 1, 1961, at a salary rate of \$3,600 on a twelve-month basis.  | <u>Richardson</u> |
| 11. <u>Mr. Archie Reid</u> as Assistant Professor of Botany, effective September 1, 1961, at a salary rate of \$6,000 for the academic year 1961-62.   | <u>Reid</u>       |
| 12. <u>Mr. Arnold Johnson, Jr.</u> as Assistant Professor of Chemistry, effective February 1, 1962, at a salary rate of \$6,504 for the academic year 1961-62.                                     | <u>Johnson</u>    |
| 13. <u>Mr. Marc Heyler</u> as Assistant Professor of Modern Languages, effective September 1, 1961, at a salary rate of \$6,804 for the academic year 1961-62.                                     | <u>Heyler</u>     |
| 14. <u>Dr. Arthur Birkby</u> as Assistant Professor of Music, effective September 1, 1961, at a salary rate of \$6,504 for the academic year 1961-62.  | <u>Birkby</u>     |
| 15. <u>Mr. Donald E. Pease</u> as Assistant Professor of Educational Foundations and Elementary Education, effective September 1, 1961, at a salary rate of \$6,840 for the academic year 1961-62. | <u>Pease</u>      |
| 16. <u>Dr. Arden J. White</u> as Assistant Professor of Guidance Education, effective September 1, 1961, at a salary rate of \$6,840 for the academic year 1961-62.                                | <u>White</u>      |
| 17. <u>Mrs. Charlotte S. Slade</u> as Supply Instructor in Language Arts Education, effective September 1, 1961, at a salary rate of \$5,400 for the academic year 1961-62.                        | <u>Slade</u>      |

18. Miss Doris Jean Falen as Assistant Professor of Speech and Language Education, effective September 1, 1961, at a salary rate of \$5,808 for the academic year 1961-62. Falen
19. Miss Joanne Moeller as Assistant Professor of Nursing, effective September 1, 1961, at a salary rate of \$6,000 for the academic year 1961-62. Moeller
20. Miss Ruth F. Stewart as Instructor in Nursing, effective September 1, 1961, at a salary rate of \$5,304 for the academic year 1961-62. Stewart
21. Mr. A. Paul Theil as Coordinator of Special Projects, with the rank of Instructor in Adult Education, effective September 1, 1961, at a salary rate of \$7,200 on a twelve-month basis. Theil
22. Mr. Maurice D. Seeman as Director of the Wyoming Union, effective July 1, 1961, at a salary rate of \$6,720 on a twelve-month basis. Seeman

For the information of the Board, President Humphrey reported the following resignations: RESIGNATIONS

1. Mr. R. P. Bledsoe, County Agent in Weston County, effective June 30, 1961, to accept a position with the Wyoming Wool Growers Association. Bledsoe
2. Mr. Kenneth E. Bohnenblust, Supply Instructor in Plant Science, effective August 31, 1961, to work toward an advanced degree at the University of Minnesota. Bohnenblust
3. Dr. Laurence W. Cor, Associate Professor of Modern Languages, effective August 31, 1961, to accept a position at the University of Idaho. Cor
4. Dr. Evan A. Iverson, Coordinator of Public Administration Services, and Professor of Adult Education, effective August 26, 1961, to accept a position with the Department of Institutions of the State of Washington. Iverson

Mr. Reed moved that the Board approve the request of Mrs. Margaret McKinstry, Associate State 4-H Club Leader and Instructor in Agricultural Extension, for a sabbatical leave at fifty per cent of salary for one year, beginning September 15, 1961, to permit her to complete requirements for an M. S. degree at Michigan State University. Mr. Peck seconded the motion and it was carried.

LEAVE OF ABSENCE

McKinstry

Mr. Reed moved that the Board approve the request of Dean N.W. Hilston that the retirement of Mrs. Verna J. Hitchcock, Head of the Division of Home Economics, be postponed to July 1, 1962. Mr. Sullivan seconded the motion and it was carried.

POSTPONEMENT  
OF RETIREMENT  
Hitchcock

Mr. McCracken moved that the Board approve the recall of Professor W. O. Clough from retirement for a teaching assignment during the second term of the 1961 summer school, and that, at the conclusion of his teaching duties, he be named Professor Emeritus of English and American Studies. Mr. Sullivan seconded the motion and it was carried.

EMERITUS STATUS  
FOR W. O. CLOUGH

President Humphrey's recommendation for the allocation of Federal Smith-Lever funds to permit employing a Water Resource Specialist in the Agricultural Extension Service and providing funds for travel, equipment, and supplies for the specialist, touched off a discussion concerning the water resources problems of the state which continued until noon. Many different opinions were expressed. Some Trustees felt that the person recommended for the position of Water Resource Specialist, Mr. Laness D. Northrup, had not had sufficient training and experience for the position, and that an attempt should be made to secure the additional funds necessary to employ a top-flight specialist, either by using some of the Smith-Lever funds carried over from 1960-61 and recommended

BUDGET CHANGE  
AND APPOINTMENT

Agricultural  
Extension  
Service

for allocation to other projects, or by appealing to the Wyoming Natural Resource Board or the Governor for supplemental funds. The opinion was also expressed that the over-all problem of water resources should be one for the entire state rather than just for the University, and that the major concern with the appointment of an Agricultural Extension specialist was to provide assistance in solving agricultural irrigation problems.

Concluding the discussion, Mr. Peck moved that the Board approve allocating \$7,008 for salary and \$1,672 for travel from the Federal Smith-Lever funds available July 1, 1961, and \$600 for equipment and \$400 for supplies from the Federal Smith-Lever funds carried over from 1960-61; that Mr. Laness D. Northrup be appointed to fill the position in question, effective September 1, 1961, at a salary rate of \$7,176 on a twelve-month basis; and that the exact title for the position be decided by President Humphrey, Dean N. W. Hilston, and Assistant Dean J. W. Oxley and reported to the Board at a later meeting. Mr. Chamberlain seconded the motion and it was carried.

Northrup

The Board adjourned for lunch at 12:30 and reassembled at 2:20 p.m., with the same members present who were present for the morning session.

1. Agricultural Extension Service. Mr. Newton moved that the Board approve allocation of the remaining Federal Smith-Lever funds carried over from 1960-61, as follows: equipment maintenance and repair, \$350; visual equipment for loan to all members of the College of Agriculture, \$1,139; chartmaker service, part-time, \$1,500; 4-H Club part-time worker, \$500; publication of Farm Record Book, \$2,000; film, "Eye of the Beholder," \$160; sound system with

BUDGET CHANGES  
Agricultural  
Extension  
Service

two speakers, turntable and microphone, \$500; Erven Buckendorf's salary for the remainder of the year, \$3,850; and extra travel for three Extension specialists, \$2,000. Mr. Jones seconded the motion and it was carried.

2. Division of Veterinary Science. Mr. Reed moved, Mr. Peck seconded, and it was carried that the Board authorize an appropriation of \$1,613.51 from the General Fund to cover the cost of constructing a workbench and storage cabinet in each of two microbiology laboratories and a cabinet for one of the instruments used in teaching microbiology courses.

3. University School Access Walk. Mr. Sullivan moved, Mr. McCracken seconded, and it was carried that the Board authorize an appropriation of \$606.65 from the General Fund to cover the cost of constructing an access walk for University School children being called for by their parents.

4. University Band. Mr. Newton moved, Mr. Reed seconded, and it was carried that an appropriation of \$3,500 be authorized from the General Fund to permit taking the Band to Salt Lake City for the Wyoming-Utah football game on October 28.

5. Plant Engineer. Mr. Jones moved, Mr. Reed seconded, and it was carried that an appropriation of \$170 be authorized from the General Fund to provide the additional amount needed for supplies for the Plant Engineer's office for 1961-62.

6. Purchasing Office. Mr. Chamberlain moved, Mr. McCracken seconded, and it was carried that an appropriation of \$66.78 be authorized from the General Fund to cover the cost of purchasing a new mail cart for the University mail room.

7. Cashier's Office. Mr. Reed moved, Mr. Brough seconded, and it was carried that the Board authorize an appropriation of

Division of  
Veterinary  
Science

University School  
Access Walk

University Band

Plant Engineer

Purchasing Office

Cashier's Office



\$114.10 from the General Fund to cover the cost of constructing two cash register stands and a shelf for the Cashier's Office.

8. Car Pool. Mr. McIntire moved that the net loss of \$1,501.74 resulting from the destruction of a University car in an accident be charged against the existing appropriation for motor vehicle accident repairs, with a request for additional appropriation to be made later if further accidents create a need for more funds. The motion was seconded by Mr. Peck and carried.

9. Workmen's Compensation. Mr. Newton moved that the Board approve the action taken by the Director of Finance and Budget in appropriating \$1,054.43 from the General Fund for 1960-61 to Workmen's Compensation to take care of the increase in the monthly payroll covering persons on Workmen's Compensation, together with claims received for the month of May. Mr. Brough seconded the motion and it was carried.

10. Radio Program. Careful consideration was given to a recommendation that \$900 be appropriated to permit employing part-time personnel to handle the programming and taping of the weekly radio program, "Your University Speaks." Mr. McCracken stated that he did not feel enough was being done by the University in the field of radio and that he was sure the University could, for very low cost, have considerably more radio time than it is now using. There was also some discussion of television, but it was the consensus of the Board that Wyoming is not yet ready for establishment of an educational television station, and that major attention should be focused on radio programs. It was suggested that perhaps the newly appointed Coordinator of Special Projects, with a background of feature writing and managing a commercial radio station, might be used for some radio work. Concluding the discussion, it

Car Pool

Workmen's  
Compensation

Radio Program

was moved by Mr. Reed, seconded by Mr. Newton, and carried that an appropriation of \$300 be authorized from the General Fund to permit carrying on the program "Your University Speaks" until the Board meets again in the fall, at which time plans for a more satisfactory handling of University radio programs could be considered.

11. Wyo Days Tour. President Humphrey presented a recommendation from the committee appointed to consider the future of the Wyo Days tour that groups trained by the Music and Speech departments be sent on tour rather than the miscellaneous talent shows presented in the past. For the spring of 1962 the committee recommended sending the University Band to high schools in western and central Wyoming. To carry out the recommendation, the committee stated that an appropriation of \$3,000 would be needed in addition to the \$1,075 already included in the University budget and the \$1,100 included in the A.S.U.W. budget.

The opinion was expressed that a great many more people could be reached, at less expense to the University, by having the Band or other University groups appear on television. Another alternative proposal was that a University film be made and distributed to the television stations and high schools in the state. It was decided that action on the recommendation with regard to the Band tour should be postponed until the next meeting of the Board, at which time President Humphrey promised to try to have a better over-all program to suggest.

For the information of the Board, President Humphrey presented a report from Mr. Dana E. Davis, Internal Auditor, on the work he had done for the period ending July 27, 1961 in assisting the following auxiliary enterprises with their bookkeeping operations:

Wyo Days Tour

REPORT OF  
INTERNAL  
AUDITOR

Food Service, Bookstore, Auto Shop, Agricultural Substations, and Seed Certification.

President Humphrey presented a request from the Laramie Community Television Company for an easement and right-of-way to permit constructing and maintaining a gas line across University property. Mr. McIntire and Mr. Jones suggested a number of changes they felt should be made in the easement, as follows: (1) the exact location of the gas line should be specified, and the course of the right-of-way should run parallel to property lines rather than diagonally across University property; (2) a provision for having the pipe 24 inches below the surface should be included, and there should be a stipulation that the ground surface will be replaced to a condition as near as possible to that existing when construction began and that all large rocks and debris will be removed; (3) a damage clause should be inserted providing that the University shall be held harmless, whether the cause shall be from gas leaks, explosion, sinking of backfill, or whatever cause; (4) provision should be made for maintenance of the line by the Television Company; (5) a clause should be inserted providing that if the University should need the land for some other purpose the Television Company will move the line at its own expense; (6) the size of the line should be inserted; (7) provision should be made for installation of a recording meter, at no expense to the University, for measuring the gas supplied to the Television Company; and (8) the easement should be limited to ten years, with the right to renew. Mr. Chamberlain moved that the President and the Secretary of the Board be authorized to sign the easement after the suggested changes have been made. Mr. Sullivan seconded the motion and it was carried.

EASEMENT TO  
LARAMIE  
COMMUNITY  
TELEVISION  
COMPANY

The Trustees next gave their attention to a proposed five-year renewal gas purchase contract between the Northern Gas Company and the University of Wyoming, the effective date of the renewal contract to be October 20, 1961. President Humphrey called attention to the fact that the renewal contract provided for an increase from 20 cents to 22 cents per thousand cubic feet over the present contract and suggested that, since the Fieldhouse now is supplied with heat from the central heating plant, the provision for maintaining a supply of standby fuel oil at the Fieldhouse be deleted from the proposed contract. Dr. Humphrey also pointed out that the proposed rate increase would necessitate increasing the Power Plant fuel appropriation for 1961-62 by approximately \$11,665.10.

GAS PURCHASE CONTRACT

After some discussion, it was moved by Mr. Peck that the proposed renewal contract be approved with the deletion of the provision for a standby fuel oil supply at the Fieldhouse, that the President and the Secretary of the Board be authorized to sign the contract, and that an appropriation of \$11,665.10 be authorized from the General Fund to cover the rate increase for 1961-62. The motion was seconded by Mr. Chamberlain and carried, Mr. McIntire not voting.

A number of questions were raised about the following change orders which were reported for the Board's information. President Humphrey stated that he would get answers to the questions and transmit them to the Trustees.

CHANGE ORDERS

1. Men's Dormitories and Dining Hall.

- a. Change order #B -- use flexible conduit in lieu of metallic tubing to complete the raceway system between the student room switches. . . . .

No change

- b. Change order #C -- relocate specified doors; install all exterior street light wiring with cable buried directly in the earth . . . No change
- c. Change order #11 -- extend contract time 30 days because of tornado damage and strike . . . . . No change
- d. Change order #12 -- change circuit to provide power for telephone company equipment; furnish and install single throw safety switch; and furnish and install curbs for reach-in refrigerators and freezers. . . .Increase \$ 304.00
- e. Change order #D -- mount the top of radiator enclosures to aluminum sill member on curtainwall; change Armstrong tile color. . . . . No change
- f. Change order #E -- reverse sub-frame members at head of sixth floor windows to facilitate installation of curtain wall; furnish and install M-3 instead of M series of Koch refrigerators . . . . . No change
- g. Change order #13 -- install additional 125 Amp. breaker in feeder panel in place of 100 Amp. breaker indicated. . . . .Increase 192.00

2. Service Building Garage and Warehouse.

- a. Change order #1 -- furnish and install 8 Slimline fluorescent fixtures in lieu of fixtures originally specified; recess masonry wall between existing building and column 10, extending completion date ten days. . . . .Increase 403.00
- b. Change order #2 -- modify construction of retaining walls to facilitate movement of large vehicles up and down ramp, extending completion date 10 days; credit for use of University's compressor and 6 cubic yards of concrete . . . . .Increase 1,253.00
- c. Change order #A -- reroute drain line from roof drains; furnish and install copper splash pan to protect gravel surfaced roofing, and change installation of certain doors . . . . . No change
- d. Change order #3 -- to provide additional clearance for auto hoist<sup>t</sup>, change 14' dimension from the south wall to the center line of the hoist to 16' and relocate H & V Unit #2 as close to south wall as possible; furnish and install acoustical tile ceiling

and paint office; reroute existing roof drain line from Unit #1; furnish and install fan guards on all first floor unit heaters; relocate controls for auto hoist and install used oil drainage and storage facility, extending completion date by 56 days. . . . Increase \$2,167.00

3. Landscaping for Ross Hall and Nursing-Health Building.

a. Change order #1 -- add 1,608 sq. ft. of preparing site and seeding, 336 sq. ft. for flower beds, 192 sq. ft. for round planter, and 256 sq. ft. for circular planters . . . Increase 401.04

For the information of the Board, President Humphrey presented a report from the Building Program Coordinator giving revised cost estimates for the building program authorized by the 1959 Legislature. The report showed a revised estimated net cost of \$10,887,546.50 to be paid from bond sales, with a revised estimated saving of \$855,453.50.

BUILDING PROGRAM 1959 - COST ESTIMATES

The Trustees considered next a request from the Dean of the College of Nursing for an additional allocation from the Improvement Revenue Bond funds for additional equipment for the College and for miscellaneous work to be performed by the Buildings and Grounds Department. Mr. McIntire moved that an appropriation of \$3,952.60 be authorized from the Improvement Revenue Bond funds to cover the additional equipment listed and \$2,398 be authorized for the miscellaneous work to be done by Buildings and Grounds. Mr. Peck seconded the motion and it was carried.

COLLEGE OF NURSING

Mr. McCracken moved that an appropriation of \$520.56 be authorized from the Building Improvement Fund to permit installing acoustical ceilings and fluorescent lights for the Alumni Relations offices, and that an appropriation of \$238.50 be authorized from the General Fund to purchase six chairs for the offices. Mr. Reed seconded the motion and it was carried.

ALUMNI RELATIONS OFFICES

Dr. Humphrey showed the Trustees a sketch of the proposed re-arrangement and remodeling of the business offices, as prepared by the Plant Engineer. He stated that the cost of the work had been estimated at \$3,894, and that an appropriation of \$1,440 had been included in the 1961-62 budget for a portion of this work. He recommended that an additional \$2,454 be authorized from the Building Improvement Fund to provide the total needed for the remodeling. Mr. Reed moved that the appropriation be authorized. Mr. Newton seconded the motion and it was carried.

The Trustees considered a recommendation from the Building Program Coordinator that a change order be authorized providing for completion of an unfinished area in the basement of each of the two men's dormitories and installation of adequate trunk and luggage racks. The price quoted by the contractor for completing the areas and providing the racks was \$6,061. Some Trustees expressed the opinion that metal racks should be installed in place of the wood racks recommended so as to reduce the fire hazard. Mr. Jones mentioned the possibility of painting the wood racks with fire-retarding paint. Dr. Humphrey stated that both possibilities would be investigated. Mr. Peck then moved that a change order be authorized to permit completing an unfinished area in the basement of each of the two men's dormitories and installing trunk and luggage storage racks. Mr. Sullivan seconded the motion and it was carried.

President Humphrey presented a plan prepared by Mr. R. G. Arnold, Plant Engineer, for providing approximately 475 parking places in areas contiguous to the new men's dormitories. Mr. Arnold reported that a change order would be implemented with the Mead and

BUSINESS  
OFFICES  
REMODELING

MEN'S DORMITORIES  
TRUNK AND LUGGAGE  
STORAGE AREAS

PARKING AREAS,  
MEN'S DORMITORIES

Mount Construction Company to revise the parking areas included in the dormitories construction contract so as to provide for the relocation of King Avenue and to permit better utilization of the space west of the football practice field for parking.

Mr. Arnold recommended that, upon removal of the Hudson Dormitory, the Buildings and Grounds Department be authorized to grade and gravel the areas so as to provide temporary parking for the fall semester, and that in the spring of 1962 a contract be let for paving the area. The Building Program Coordinator reported that the amount of \$66,787.60 had been included in the cost estimates for landscaping, sprinkling systems, and parking lots under the 1959 bond issue, and that an appropriation of \$1,738 for curbing and gutter on Grand Avenue had been included in the budget. It was the consensus of the Board that Mr. Arnold should proceed with preparation of plans and specifications in accordance with the preliminary sketch submitted.

1. Fleet Policy. For the information of the Board, President Humphrey submitted a report from the Director of Finance and Budget on bids received for a one-year automobile fleet policy with the following coverages: bodily injury liability, \$100,000 each person, \$300,000 each accident; property damage liability, \$50,000 each accident; voluntary medical payments, \$3,000 each person, each accident; non-ownership liability and property damage and medical payments coverages, with the same limitation indicated above; and comprehensive physical damage coverage on all vehicles. The Director of Finance and Budget stated that the low bid of the Globe Indemnity Company in the amount of \$5,080.87 had been accepted. It was the consensus of the Board that the bodily injury liability

INSURANCE



coverage should be increased from \$300,000 to \$500,000 for each accident.

2. Workmen's Compensation. The report also indicated that the low bid of the American Foreign Insurance Association in the amount of \$1.60 per \$100 of annual payroll had been accepted on the Workmen's Compensation insurance policy for the University's International Cooperation Administration contract in Afghanistan.

3. Group Insurance for Students. The Director of Finance and Budget also reported that the low bid of the Guaranty Trust Life Insurance Company in the amount of \$12.40 per student per 12-month period had been accepted for Group Hospital-Medical-Surgical insurance for students.

The Board adjourned at 5:30 p.m. and reassembled at 10:15 a.m. on August 8, with the same members present who were present the preceding day.

Mr. Chamberlain moved, Mr. McCracken seconded, and it was carried that the following appointments recommended in the Addendum to the President's Report be approved:

1. Dr. John T. Thompson as Coordinator of Public Administration Services, with the rank of Associate Professor in Adult Education, effective September 1, 1961, at a salary rate of \$9,120 on a twelve-month basis.

2. Mr. Rollin L. Hull as Field Coordinator in Rock Springs, with the rank of Instructor in Education and Adult Education, effective September 1, 1961, at a salary rate of \$6,240 for the academic year 1961-62.

APPOINTMENTS

Thompson

Hull

For the information of the Board, President Humphrey reported the resignation of Dr. Edna L. Furness as Professor of English and Foreign Language Education, effective August 31, 1961, to accept a position at Nebraska State Teachers College.

RESIGNATIONFurness

Mr. Jones moved, Mr. Brough seconded, and it was carried that the Board authorize the following appropriations:

BUDGET CHANGES

1. Department of Chemistry. An appropriation of \$2,815 from the General Fund to permit purchasing a Cambridge Universal measuring machine for use in carrying out a research project for which the Department had received a grant from the Petroleum Research Fund of the American Chemical Society.

2. Division of Music. An appropriation of \$10,800 from the General Fund to permit replacing twelve old pianos in the Division of Music.

3. College of Education. An appropriation of \$1,919.35 from the General Fund to permit changing the employment of Mr. Charles Cooper, Field Coordinator, from ten-month to twelve-month basis, thus allowing him to assume responsibility for supervising the activities at Trail Lake Ranch during the summer.

Foreign Student. Mr. Peck moved that the Board authorize a scholarship for Tai-On Chen for 1961-62, the value of the scholarship to be the difference between in-state and out-of-state fees. Mr. Chamberlain seconded the motion and it was carried.

SCHOLARSHIP

In response to a question raised by some Trustees at the May meeting of the Board with regard to the rental paid by the University Bookstore to the Wyoming Union, President Humphrey presented a letter from Dr. M. G. Carey, Supervisor of Service and Auxiliary

BOOKSTORE  
RENTAL

Enterprises, explaining that the current rental of \$12,000 per year had been determined by applying a base rental of \$1.25 per square foot to the approximately 9,500 square feet of space occupied by the Bookstore, and that this rental represented the direct cost to the Wyoming Union of the space occupied by the Bookstore. President Humphrey stated that, after the bond issue had been paid on the new addition to the Union, the rental charged the Bookstore could be reduced by approximately fifty per cent.

Attention was given next to the Athletic budget for 1961-62, showing estimated income and expenditures from University funds and from Athletic Income funds. The Trustees adjourned for lunch at 12:40. When they reassembled at 2:45 p.m., Mr. McIntire moved that the budget be approved as presented. Mr. Brough seconded the motion and it was carried.

A question raised during consideration of the Athletic budget about the possibility of assigning Director G. J. Jacoby duties in addition to those he has as Director of Physical Education and Intercollegiate Athletics prompted President Humphrey to distribute to the Trustees the organization charts which had been prepared on the basis of approval given by the Trustees at a previous meeting for creation of Divisions of Academic Affairs, Business and Plant Affairs, and Student Affairs. Dr. Humphrey stated that needed revisions in the By-Laws and Regulations of the Board of Trustees as a result of the reorganization would be submitted to the Board for consideration within the next few months.

Copies of the proposed new five-year contract for Head Football Coach Robert Devaney were distributed and considerable time was

ATHLETIC  
INCOME  
BUDGET

ORGANIZATION  
CHARTS

CONTRACT OF  
HEAD FOOTBALL  
COACH

spent in considering the provisions included in the contract. Special attention was given to the provision in paragraph #6 permitting the retention of Mr. Devaney as Head Football Coach or the assignment of other "suitable and comparable" duties until the time of his retirement in 1980. The paragraph was eventually rewritten to the satisfaction of the Trustees, and a few other minor changes were made. It was then moved by Mr. McIntire, seconded by Mr. Jones, and carried that President Humphrey be authorized to negotiate with Coach Devaney on the basis of the contract submitted to and revised by the Board of Trustees. The contract is as follows:

STATE OF WYOMING  
COUNTY OF ALBANY  
CITY OF LARAMIE

THIS AGREEMENT, made and entered into this 30th day of June, A.D. 1961, by and between the Trustees of the University of Wyoming, acting by and through the President of the University and the Director of Finance and Budget and Deputy Treasurer thereof, who have been duly authorized to act for said Trustees and for the University of Wyoming, Party of the First Part, and Robert S. Devaney, Party of the Second Part.

W I T N E S S E T H

WHEREAS, all obligations under the present contract with Robert S. Devaney, Head Football Coach, dated the 11th day of February A.D. 1959, have been faithfully performed to date; and

WHEREAS, the parties concerned desire to rescind said contract and to enter into a new contract with said Head Football Coach,

NOW, THEREFORE, it is agreed as follows:

1. The Party of the First Part agrees to, and does hereby employ the Party of the Second Part as Head Football Coach at the University of Wyoming, for a period of five (5) years, commencing at midnight on January 31, 1961, and expiring at midnight on January 31, 1966, at a salary rate of fourteen thousand dollars (\$14,000.00) from July 1, 1961 to June 30, 1962; fourteen thousand five hundred dollars (\$14,500.00) from July 1, 1962 to June 30, 1963; fifteen thousand dollars (\$15,000.00) from July 1, 1963 to June 30, 1964; fifteen thousand five hundred dollars from July 1, 1964 to June 30, 1965; sixteen thousand dollars (\$16,000.00) from July 1, 1965 to January 31, 1966, the expiration date of the contract, payable in monthly installments at the end of each and every month during which the Party of the Second Part is actually engaged in the services of the Party of the First Part.

IT IS FURTHER UNDERSTOOD AND AGREED that any contract made between the two parties beyond the date of January 31, 1966, shall stipulate that any future salary rate will be based on the normal salary increase or decrease granted to members of the University of Wyoming faculty.

2. The football coaching staff, University of Wyoming Athletic Department, shall consist of a Head Football Coach and six (6) assistant coaches. These assistants shall be employed on a year to year basis and shall be responsible to the Head Football Coach. Their duties shall be as mutually agreed upon by the Director of Athletics and the Head Football Coach. Effective July 1, 1961, these assistants shall be given a salary raise of three hundred dollars (\$300.00) per year for each and every year during the term of this contract but in no case beyond January 31, 1966. Any further contract beyond the date of January 31, 1966, shall stipulate that salary rates for assistant coaches will be based on the normal salary increase or decrease granted to members of the University of Wyoming faculty.

3. It is further agreed that the University-owned dwelling at 719 Iverson Avenue, Laramie, Wyoming, will be available as living quarters for the Head Football Coach at a rental fee of fifty dollars (\$50.00) per month. All utilities will be paid to the University of Wyoming by the occupant.

a. General repairs, maintenance and taxes, if any, will be accomplished by the University of Wyoming without cost to the occupant.

b. The upkeep and condition of the premises shall be accomplished by the University without cost to the occupant.

c. It shall be the responsibility of the Superintendent of Buildings and Grounds to maintain this University property in the same condition and manner as other University properties.

4. The Party of the Second Part hereby accepts said employment during said period and agrees to perform the services required of him as Head Football Coach and to devote all his working time, labor and skill, and his best endeavors towards the upbuilding of football teams at the University of Wyoming.

5. The Party of the Second Part agrees, during the term of his contract, not to engage his time or attention, or to be interested, directly or indirectly, in any other business of a similar nature during the period of this contract, unless he obtains permission to do so from the President and Director of Athletics of the University of Wyoming.

6. It is further understood and agreed that after January 31, 1966, and until January 31, 1971, Party of the Second Part may be retained as Head Football Coach or shall be assigned to other suitable duties with the University of Wyoming as determined by Party of the First Part, taking into consideration his training, education and physical and mental condition at that time, as determined by Party of the First Part. It is further understood and agreed that after January 31, 1971, Party of the Second Part shall be employed

by Party of the First Part until June 30, 1980, at duties and compensation which shall be negotiated in good faith by the parties hereto, taking into consideration the training, education and physical and mental condition of the Party of the Second Part at the time, as determined by the Party of the First Part.

7. The President of the University, by and with the consent or direction of the Party of the First Part, may terminate and cancel this contract without notice for any of the following reasons:

a. Should the Party of the Second Part conduct himself in a manner unbecoming to that of a faculty member of an educational institution.

b. Should the Party of the Second Part become mentally or physically unable to perform his duties in the capacity for which he is employed.

c. Should the Party of the Second Part be guilty of insubordination to any of his superior officers.

d. Should the Party of the Second Part be guilty of malfeasance, misfeasance or nonfeasance in office.

e. Should the Party of the Second Part be guilty of non-compliance with any institutional, Conference or NCAA legislation.

f. In the event the University of Wyoming should discontinue intercollegiate football as a part of its intercollegiate sports program, this contract would be null and void.

8. If said contract is terminated because of default in any of the conditions or stipulations hereinabove provided, or in any other way, all obligations hereunder shall cease and terminate except for any adjustment of salary previously earned.

9. The reasonable traveling expense and hotel bills, while so traveling, and the legitimate and reasonable expense of the Party of the Second Part in connection with the work of the Party of the Second Part, shall be paid by the Party of the First Part, in addition to said fixed salary. An itemized statement of such traveling expense, hotel bills, and legitimate and reasonable expense shall be furnished by the Party of the Second Part to the Party of the First Part, but in no event shall such expenses incurred be in excess of the expenses allowed by the State Law to employees of the University of Wyoming.

10. It is understood and agreed that the contract carries with it membership in the Wyoming Union by the Party of the Second Part and acceptance of the obligations for payment of all dues to the Union. It is also understood and agreed that the Party of the Second Part will be subject to all other obligations attached to said membership.

IN WITNESS WHEREOF, the Party of the First Part has caused these presents to be executed by its duly authorized officers, the President of the University of Wyoming, and the Director of Finance and Budget and Deputy Treasurer thereof, and the Party of the

Second Part has set his hand and seal, the day and date first above written.

THE TRUSTEES OF THE UNIVERSITY OF WYOMING  
Party of the First Part

Witness: /s/ Tom Womack By: /s/ G. D. Humphrey  
President, University of Wyoming

Witness: /s/ Vallie Dunn By: /s/ Elliott G. Hays  
Director of Finance & Budget and Deputy  
Treasurer, University of Wyoming

Witness: /s/ Jean M. Jackson /s/ Robert S. Devaney  
Robert S. Devaney  
Party of the Second Part

Approved: /s/ Glenn J. Jacoby  
Glenn J. Jacoby  
Director of Athletics  
University of Wyoming

President Humphrey then read the contract which had been prepared in accordance with the direction of the Board at the May meeting, providing for the employment of Mr. G. J. Jacoby as Director of Athletics at the University for a period of twelve years, beginning on July 1, 1961 and expiring on June 30, 1973. Dr. Humphrey pointed out that the contract was very similar to the one under which Mr. Jacoby has been employed in the past, that it provided a salary of \$14,604 per year, with Mr. Jacoby to share in whatever salary increases or decreases other faculty members might receive during the period of the contract. Mr. Brough moved that the contract be approved. Mr. Sullivan seconded the motion and it was carried. The contract is as follows:

STATE OF WYOMING  
COUNTY OF ALBANY  
CITY OF LARAMIE

THIS AGREEMENT, made and entered into this first day of July, A.D., 1961, by and between the Trustees of the University of Wyoming, acting by and through the President of the University and the Director of Finance and Budget-deputy Treasurer thereof, who have been duly authorized to act for said Trustees and for the

CONTRACT FOR  
DIRECTOR OF  
ATHLETICS

University of Wyoming, Party of the First Part, and Glenn J. Jacoby, Party of the Second Part,

W I T N E S S E T H

WHEREAS, it is the desire of the Trustees of the University of Wyoming to employ a Director of Athletics,

NOW, THEREFORE, it is agreed as follows:

1. The Party of the First Part agrees to, and does hereby, employ the Party of the Second Part as Director of Athletics at the University of Wyoming, for a period of twelve (12) years, commencing at midnight on July 1, 1961, and expiring at midnight on June 30, 1973, at a salary of Fourteen Thousand Six Hundred and Four Dollars (\$14,604.00) per year, payable in monthly installments at the end of each and every month during which the Party of the Second Part is actually engaged in the services of the Party of the First Part.

2. The Party of the Second Part hereby agrees to accept employment during said period and to perform the services required of him as Director of Athletics and to devote all his working time, labor and skill, and his best endeavors toward the upbuilding of the Athletic Department at the University of Wyoming.

3. The Party of the Second Part agrees, during the term of this contract, not to engage his time or attention, or be interested, directly or indirectly, in any other business of a similar nature during the period of this contract, unless he obtains permission to do so from the President of the University.

4. It is understood and agreed that, in the event it becomes necessary for the University to reduce salaries, and there is an actual reduction in the salaries of other faculty members of the University of Wyoming during the term of this contract, the Party of the Second Part will be paid and will accept a reduction of salary in the same proportion as that of other faculty members in the same salary range; provided, however, that in the event there is a general salary raise, the Party of the Second Part will participate in said raise in the same proportion as other faculty members.

5. The President of the University, by and with the consent or direction of the Party of the First Part, may terminate and cancel this contract without notice for any of the following reasons:

(a) Should the Party of the Second Part conduct himself in a manner unbecoming to that of a faculty member of an educational institution.

(b) Should the Party of the Second Part become mentally or physically unable to perform his duties in the capacity for which he is employed.

(c) Should the Party of the Second Part be guilty of insubordination to any of his superior officers.



(d) Should the Party of the Second Part be guilty of malfeasance, misfeasance, or nonfeasance in office.

6. If said contract is terminated because of default in any of the conditions or stipulations hereinabove provided, or in any other way, all obligations hereunder shall cease and terminate except for any adjustment of salary previously earned.

7. The reasonable traveling expense and hotel bills, while so traveling, and the legitimate and reasonable expense of the Party of the Second Part in connection with the work of the Party of the Second Part, shall be paid by the Party of the First Part, in addition to said fixed salary. An itemized statement of such traveling expense, hotel bills, and legitimate and reasonable expense shall be furnished by the Party of the Second Part to the Party of the First Part.

8. It is understood and agreed that this contract carries with it membership in the Wyoming Union by the Party of the Second Part and acceptance of the obligations for payment of all dues to the Union. It is also understood and agreed that the Party of the Second Part will be subject to all other obligations attached to said membership.

IN WITNESS WHEREOF, the Party of the First Part has caused these presents to be executed by its duly authorized officers, the President of the University of Wyoming, and the Director of Finance and Budget-Deputy Treasurer thereof, and the Party of the Second Part has set his hand and seal, the day and date first above written.

THE TRUSTEES OF THE UNIVERSITY OF WYOMING  
Party of the First Part

/s/ Glenn J. Jacoby  
Glenn J. Jacoby  
Party of the Second Part

By: /s/ G. D. Humphrey  
G. D. Humphrey, President  
University of Wyoming

Witness: /s/ Jean M. Jackson

/s/ Elliott G. Hays  
Director of Finance and Budget and  
Deputy-Treasurer, University of Wyoming

President Humphrey informed the Trustees that funds appropriated by Congress for Forest Service research facilities to be constructed in the fiscal year beginning July 1, 1961 included \$150,000 for a laboratory-office building to be constructed on the campus of the University of Wyoming. Dr. Humphrey stated that it would be necessary for the University to give the Government a fifty-year lease (with the right to renew for an additional forty-nine years) on a site for the new facility, and he recommended

FOREST RESEARCH  
LABORATORY

that the 2.434 acres owned by the University at the corner of 22nd and Grand be allocated for this purpose. Dr. Humphrey added that the Director of the Rocky Mountain Forest and Range Experiment Station had assured him the 106,000 square feet in this area would be ample for the laboratory, the land requirements for which would approximate 80,000 square feet.

Dr. Humphrey reviewed the proposed lease form and stated that it might be necessary to make some minor changes--change the designation of the lessor from "The Board of Trustees, State of Wyoming, in behalf of the University of Wyoming," to "The Trustees of the University of Wyoming"; and change the provision permitting connection to the University water, gas, electric, steam and sewer systems to one providing for the Government to arrange with the City and the private utility companies for all utilities, except for connection with the University's sewer line. He stated that the lease would also provide for approval by the Trustees of the exterior plans for the building, which would take care of the Trustees' wish that stone be used in constructing the building.

Mr. Reed moved that the Board approve the lease and authorize signature by the appropriate officials. Mr. McCracken seconded the motion and it was carried.

President Humphrey informed the Trustees that he had received a letter signed by members of the executive board of the Wyoming Home Demonstration Council recommending that the Home Management House on the University campus be named for Mrs. Verna Hitchcock. It was decided that President Humphrey should inform the Secretary of the Council of the policy included in the By-Laws of the Board of Trustees, providing that no building shall be named for a person actively connected with the University at the time.

NAMING OF HOME  
MANAGEMENT HOUSE

The Trustees considered a request from Mrs. Nellie Tayloe Ross that a separate dedication of Ross Hall be arranged for the latter part of September to coincide with her return from an around-the-world trip. It was the consensus of the Board that Ross Hall should be dedicated at the same time all the other new buildings are dedicated, perhaps at the 1962 Spring Commencement, and President Humphrey stated that he would so inform Mrs. Ross.

DEDICATION  
OF ROSS HALL

It was decided that the next meeting of the Board should be held on October 16-17.

DATE FOR  
NEXT MEETING

Attention was called to the annual meeting of the Association of Governing Boards, to be held in Lincoln, Nebraska, on October 11-13. It was decided that all Trustees who wished to attend the meeting should serve as delegates from the University of Wyoming.

ASSOCIATION OF  
GOVERNING BOARDS  
MEETING

President Humphrey stated that he would like permission to negotiate for the purchase of the four to eight acres of land known as "W" Hill and presently owned by Mr. Louis Coughlin. Mr. Peck moved that the President be authorized to investigate the possibility of purchasing the land in question. Mr. Reed seconded the motion and it was carried.

POSSIBLE  
PURCHASE  
OF "W" HILL

Mr. Newton read a letter he had received from Mr. William Briscoe, Sales Director of the Yellowstone Park Company, inviting the Board of Trustees to hold its 1962 summer meeting at Canyon Village. President Humphrey was asked to write to Mr. Briscoe, expressing appreciation for the invitation and informing him that a decision as to the location of the 1962 summer meeting would be made next May.

INVITATION FROM  
YELLOWSTONE PARK  
COMPANY

Mr. Peck stated that Mr. Hansen had written (and he and Mr. McCracken had revised) a suggested news release with regard to a proposed conference on water resources to be held on the campus of the University. Before reading the release, Mr. Peck asked that the Board decide whether or not such a conference would be desirable. Mr. Reed moved that the Board approve the scheduling of a conference on water resources on the University campus sometime during the fall, preferably during the last week in November or the first week in December. Mr. Peck seconded the motion and it was carried.

Mr. Peck then moved, Mr. McCracken seconded, and it was carried that, after clearing the matter with the Chairman of the Wyoming Natural Resource Board, the Governor, and the Deans of Agriculture and Engineering at the University, President Humphrey be authorized to release the following story:

Making full use of Wyoming's water resources will be the theme of a conference which will be held this fall in Laramie and which will be sponsored by the University of Wyoming in cooperation with other state and governmental agencies. The University Board of Trustees has approved plans for the water resource conference.

President G. D. Humphrey, who recently returned from a meeting of the Board of Trustees at Jackson Lake Lodge, said that the future of our state, its growth population-wise, its burgeoning industry, its continued preeminence as a recreation area, and its future development as a significant producer of food and fiber, is intimately related to our ability wisely to conserve our vast water resources and plan for their complete use.

This will mean correlating our needs so as to maximize the benefits coming from this great renewable resource. Noting that the waters in the Colorado will shortly be subject to further and final allocation, President Humphrey emphasized the urgency of inventorying the fuels, minerals, as well as agricultural and domestic needs in this drainage basin area.

Rights to use water in the Snake River, for example, he continued, were spelled out by the compact negotiated in 1949; but in all of our interstate streams, which flow into every one of our sister states, plans are being rushed and developments being pushed forward by the states adjoining Wyoming so as to establish the right of prior use.

WATER  
RESOURCES  
CONFERENCE

Underground water resources already so important to our many western states are only partially utilized in Wyoming. We need to develop sound legislation that will insure their conservation and wise development. Evaporation and other storage losses could be minimized through underground storage and other new methods, Humphrey pointed out.

This is an area offering great promise as our knowledge in this specialized field is increased. Wyoming is on the threshold of great economic development. Every section of the state is feeling the impact of the presence of rich natural resources. Our oil and gas fields, coal deposits, uranium, iron, and other minerals, as well as timber stands, bode great industrial advances for us, Humphrey continued, if we plan wisely to consider and protect water, which is the key to the development of all these resources. We hope to have representatives of every segment of Wyoming's complex economy at this conference.

The experience and know-how of the Bureau of Reclamation, the Corps of Engineers, U. S. Geological Survey, and other state and federal agencies will be solicited so as to make as nearly complete as possible the presentation of the problem.

The needs of people in every community spotlighted by Cheyenne's recent bonding activities to bring water for urban use from a source of supply nearly 50 miles away, will be spelled out by municipal leaders as well as other interested persons, Humphrey added.

We hope to develop a consciousness among all of our people so that we can translate these objectives so important to our future well being into activities that will guarantee their realization.

Dr. Humphrey gave the Trustees copies of a map showing the location of Horseshoe Haven (the property above Centennial donated to the University by the Catholic Church). He requested permission to negotiate for the sale of .09 acre to Mr. Shelley Keiser, whose property adjoins the University's property on one side, and the purchase of .17 acre from Mrs. Genevieve Smith, whose property adjoins the University's property on the other side. Mr. Peck moved, Mr. Brough seconded, and it was carried that President Humphrey be authorized to negotiate for the buying and selling of land as outlined.

HORSESHOE  
HAVEN

President Humphrey informed the Trustees that a settlement had not yet been reached with the Highway Department on the sale of the Stock Farm land. He added that the appraisers selected by the Highway Department had appraised the land at \$125,000 but that three members of the Highway Commission had told him they would approve the full amount of \$150,000 requested by the University if they could get an appraisal approximating that figure. Dr. Humphrey promised to keep the Board informed of any developments.

The Board adjourned at 6:00 p.m. to meet again on October 16-17.

Respectfully submitted,



L. W. Jones  
Secretary

TRANSFER OF  
LAND TO HIGHWAY  
DEPARTMENT